

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
SEPTEMBER 22, 2015 - 7:00 PM  
9/10 Center Auditorium**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:07 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President - <i>present</i>	(Finance & Personnel Committee)
Stuart C. N. Deets, Vice President - <i>present</i>	(Operations and Finance & Personnel Committees)
Diane M. Brownfield - <i>present</i>	(Education Committee)
James Hills - <i>absent</i>	(Education and Operations Committees)
Laurie C. Knecht - <i>present</i>	(Operations Committee)
Michele S. Maffei - <i>absent</i>	(Finance & Personnel Committee)
Deborah L. Thompson - <i>present</i>	(Education and Policy Committees)
Ann M. Wuertz - <i>present</i>	(Policy Committee)
Gregory D. Wynn - <i>present</i>	(Policy Committee)

**Student Representatives**

Andrew Scott Patterson, Senior Class Representative - *present*  
Kameron Reeves, Junior Class Representative - *present*

**Solicitor**

Michael I. Levin, Esquire – *not present*

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - *present*  
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - *present*  
John Reid, Director of Pupil Services, Data & Assessment – *absent*  
Jason Palaia, Director of Elementary Education & Special Education (K-5) – *absent*

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### *Modification:*

- **Human Resources Addendum**

Recommended Motion: That the Board of School Directors approve the modification to the Human Resources Report to include the Human Resources Addendum to this Agenda.

Motion: Ann Wuertz

Second: Diane Brownfield

Vote: 7-0-0

### *Additions:*

- **3-Year Telephone Lease Agreement**

Recommended Motion: That the Board of School Directors approve the addition of the 3-Year Telephone Lease Agreement to this Agenda.

Motion: Ann Wuertz

Second: Deborah Thompson

Vote: 7-0-0

- **Act 93 Administrative Salary Increases**

Recommended Motion: That the Board of School Directors approve the addition of the Act 93 Administrative Salary Increases to this Agenda.

Motion: Ann Wuertz

Second: Diane Brownfield

Vote: 7-0-0

## **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the August 25, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Dean Snyder

Second: Greg Wynn

Vote: 5-0-2

Abstained: Knecht & Wynn

## **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the September 8, 2015 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Dean Snyder

Second: Deborah Thompson

Vote: 6-0-1

Abstained: Brownfield

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

### **EXECUTIVE SESSION**

- An executive session was held on Tuesday, September 8, 2015 for legal and personnel reasons.
- An executive session was held on Monday, September 21, 2015 for legal and personnel reasons.

### **STUDENT REPRESENTATIVE'S REPORT**

The student representative's report was provided by Andrew Scott Patterson (Senior Class Representative) and newly appointed Junior Class Representative, Kameron Reeves.

### **SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner.

### **IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
October 13, 2015	6:00 PM	All Committees & Special Board Meeting	9/10 Center Auditorium
October 27, 2015	7:00 PM	School Board Meeting	9/10 Center Auditorium

### **SPECIAL REPORTS**

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. A. Financial Statements
- 2. D. 1. a. 5) HR Addendum – New Appointment – Extra Duty: William Mendenhall, III
- 2. E. 3-Year Telephone Lease Agreement
- 2. F. Act 93 Administrative Salary Increases

Motion: Diane Brownfield

Second: Laurie Knecht

Vote: 7-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Financial Statements, with revisions. (*Enclosure*)

Financial Statements
Approved
Vote: 7-0-0

Motion: Greg Wynn

Second: Ann Wuertz

Vote: 7-0-0

B. **Performance Agreement for The Ned Show**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Performance Agreement with The Ned Show, as presented. (*Enclosure*)

C. **Human Resources**

1. **Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. FEDERATION

- 1) Wiggins, BettyLee, 4 Hour Food Service Utility Worker for the East Fallowfield Elementary School. Letter Dated: 9/3/2015. Reason: Retirement. Effective: 9/18/2015.

2. **New Appointments – Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. CATA

- 1) Lee, Shawn, Music Teacher for the North Brandywine, Scott, and South Brandywine Middle Schools. Posted: 7/9/2015. Salary: \$43,133. Temporary Professional Contract. Degree: BS – Music Education, Millersville University. Certification: Music PK-12. Years of Exp.: 1. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Cognetti, Lee, 5.75 Hour Special Education One on One Aide for the Friendship Elementary School. Salary: \$12.50/hr. Effective: 9/10/2015. SP4: Approved. Pending 168 Forms.
- 2) Crossan, Ashley, 5.75 Hour Special Education One on One Aide for the Caln Elementary School. Salary \$12.50/hr. Effective: 9/17/2015. SP4: Approved. Pending 168 Forms.
- 3) McLaughlin, Jena, 5.75 Hour Special Education One on One Aide for the East Fallowfield Elementary School. Salary: \$12.50/hr. Effective: 9/22/2015. SP4: Approved. Pending 168 Forms.

- 4) Maye, Tracyanne, 5.75 Hour Special Education One on One Aide for the Caln Elementary School. Salary: \$12.50/hr. Effective: 9/2/2015. SP4: Approved. Pending 168 Forms.
- 5) Mowday, Adrienne, 5.75 Hour Special Education One on One Aide for the East Fallowfield Elementary School. Salary: \$12.50/hr. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 6) Scott, Brenda, 5.75 Hour Special Education One on One Aide for the South Brandywine Middle School. Salary: \$12.50/hr. Effective: 9/16/2015. SP4: Approved. Pending 168 Forms.
- 7) Vogel, Zachary, 5.75 Hour Special Education One on One Aide for the North Brandywine Middle School. Salary: \$12.50/hr. Effective: 9/21/2015. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Edwards-Tate, Donna, 3.75 Hour Food Service Utility Worker for the 9/10 Center of Coatesville Area High School. Salary: 14.46/hr. Effective: 9/14/2015. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Lee, Shawn, Assistant Band/Music Director for the Coatesville Area Senior High School. Posted: 7/16/2015. Salary: \$3,367 (Prorated). Effective: 9/16/2015. SP4: Approved. Pending 168 Forms.
- 2) Mentors for the Coatesville Area School District. Salary: \$1,000. If Mentor is assigned more than one teacher, the salary for mentoring each additional teacher is \$500. SP4: Staff.

**NEW TEACHER**

***9/10 Center***

Sam Bardissi  
Roberta Presser

***11/12 Building***

Steven Chiorazzi

***Caln***

Taylor Wilkinson

***East Fallowfield***

Giovanna Gallagher  
Delores Hines

***Friendship***

Kristina Bilger

**MENTOR**

Christine Connolly-Daily  
Christine Connolly-Daily

Karin Campayo

Donna Guy

Alyece Ziegler  
Alyece Ziegler

Amanda Fraterman

***King's Highway***

Cassandra Heckman  
Alison Sibley

Kirstin Maloney  
Sarah McHugh

***North Brandywine***

Joshua Black  
Kelly Colgan  
Dustin Mier

Stephanie Waterman  
Stephanie Waterman  
Stephanie Waterman

***Rainbow***

Jackie Fulmer  
Jackie Thompson

Bryan Wise  
Bryan Wise

***Reeceville***

Lindsey Todd

Rachel Malikowski

***Scott***

Robert Bartholomew  
Claarissa Gamber  
Angela Garthwaite  
Alize McCorriston  
Melissa McIlhenny  
Laura Mack  
Reema Shaer  
Elizabeth Sammond  
Lori Scioli  
Philip Wesel

Courtnei Pierce  
Linda Pitts  
Linda Pitts  
Lauren Milley  
Courtnei Pierce  
Lauren Milley  
Lauren Milley  
Linda Pitts  
Jonah Gellner  
Courtnei Pierce

***South Brandywine***

Patricia Ashe  
Pamela Breezatl-Ekstrom  
Christopher Cantwell  
Alexandra Foster  
Matthew Handerhan  
Diane Judge  
Ann Keenan  
Gabrielle Panasiewicz  
Jennifer Schwartz

Stephanie Marchesani  
San Dee Yerk  
San Dee Yerk  
San Dee Yerk  
Stephanie Marchesani  
Stephanie Marchesani  
Denise Smith  
Anthony Olseski  
Anthony Olseski

**3. Change in Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

- 1) Douglas, Itasha, moved from Spanish Teacher for the Scott Middle School to Interim Assistant Principal for the Scott Middle School for the 2015-16 school year. Degrees: BA – History, University of Maryland. MA – History, West Chester University. PhD – Educational Administration, Capella University. Certification: Principal PK-12. Spanish. ESL PK-12. Social Studies 7-12. Salary: \$95,000 (Prorated). Effective: 8/27/2015.

**D. Human Resources Addendum**

**1. New Appointments – Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. EXTRA DUTY

- 1) Claypoole, Christine, Senior Class Cabinet Advisor for the Coatesville Area Senior High School. Posted: 7/16/2015. Salary: \$2,800 (Prorated). Effective: 9/21/2015. SP4: Staff.
- 2) DiNicola, Danielle, Student Council Advisor for the Coatesville Area High School 9/10 Center. Posted: 7/16/2015. Salary: \$3,395 (Prorated). Effective: 9/21/2015. SP4: Staff.
- 3) Hughes, Gabriel, Junior Class Cabinet Advisor for the Coatesville Area Senior High School. Posted: 7/16/2015. Salary: \$1,890 (Prorated). Effective: 9/21/2015. SP4: Staff.
- 4) Hughes, Gabriel, Student Council Advisor for the Coatesville Area Senior High School. Posted: 7/16/2015. Salary: \$3,535 (Prorated). Effective: 9/21/2015. SP4: Staff.
- 5) Mendenhall, III, William, Head Softball Coach, for the Coatesville Area Senior High School. Posted: 6/2/2015. Salary: \$5,410 (Prorated). Effective: 9/22/2015. SP4: Staff.

William Mendenhall III Approved Vote: 6-0-1 Abstained: Wuertz
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Motion: Diane Brownfield                      Second: Stuart Deets                      Vote: 6-0-1  
Abstained: Wuertz

- 6) Pearson, Eric, Assistant Football Coach for the South Brandywine Middle School. Posted: 9/1/2015. Salary: \$3,030 (Prorated). Effective: 9/16/2015. SP4: Staff.
- 7) Wilson, Kori, Assistant Field Hockey Coach for the Coatesville Area Senior High School Campus. Posted: 5/18/2015. Salary: \$2,191 (Prorated). Effective: 9/16/2015. SP4: Approved. Pending 168 Forms.
- 8) Mentors for the Coatesville Area School District. Salary: \$1,000. If Mentor is assigned more than one teacher, the salary for mentoring each additional teacher is \$500. SP4: Staff.

**NEW TEACHER**

*Caln*  
Allison O'Toole  
Danielle Palmer  
Pamela Stewart

**MENTOR**

Donna Guy  
Wendy Clark  
Donna Guy

2. **Voluntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Ritter, Audra, move from Special Education Teacher for the Scott Middle School to English Language Arts Teacher for the Scott Middle School. Effective: 2016-2016 School Year.

3. **Change in Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Boccio, Leslie, move from 2 Hour Cafeteria/Playground Aide for the Rainbow Elementary School to 3 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Effective: 8/31/2015.
- 2) DeMarco, Vilma Mary, move from 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 2.5 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Effective: 8/31/2015.
- 3) Garzia, Abby, move from 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 2.5 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Effective: 8/31/2015.
- 4) Grant, Diane, move from 2 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School to 2.5 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Effective: 8/31/2015.
- 5) Harpel, C. Marisol, move from 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 2.5 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Effective: 8/31/2015.
- 6) Hilton, Betty, move from 2 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School to 2.5 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Effective: 8/31/2015.
- 7) Hutchinson, Peggy, move from 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 2.5 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Effective: 8/31/2015.
- 8) Landis, Pam, move from 2 Hour Cafeteria/Playground Aide for the Rainbow Elementary School to 4 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Effective: 8/31/2015.
- 9) Martin, Joe, move from 2 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School to 2.5 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Effective: 8/31/2015.



- 10) Rohr, Dennis, move from 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 2.5 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Effective: 8/31/2015.
- 11) Sullivan, Janet, move from 2 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School to 2.5 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Effective: 8/31/2015.
- 12) Washington, Barbara, move from 2 Hour Cafeteria/Playground Aide for the Reeceville Elementary School to 2.5 Hour Cafeteria/Playground Aide for the Reeceville Elementary School. Effective: 8/31/2015.

b. **FEDERATION**

- 1) Prescott, Heather, move from 3 Hour Food Service General Utility Worker for the South Brandywine Middle School to 4.5 Hours Food Service General Utility Worker for the South Brandywine Middle School. Effective: 9/21/2015.

**E. 3-Year Telephone Lease**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 3-year Telephone Lease Agreement between the Coatesville Area School District and Susquehanna Bank, pending solicitor approval.

3-Yesr Phone Lease Approved Vote: 7-0-0
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Motion: Stuart Deets

Second: Ann Wuertz

Vote: 7-0-0

**F. Act 93 Administrative Salary Increases**

**RECOMMENDED MOTION:** That the Board of School Directors approve the salary increases for the Act 93 Administrative Group, as per the Act 93 Agreement.

Act 93 Administrative Salary Increases Approved Vote: 7-0-0
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Motion: Stuart Deets

Second: Ann Wuertz

Vote: 7-0-0

**3. EDUCATION COMMITTEE (Deborah Thompson, Chair)**

**A. Independent Contractor – Dr. Robert E. Schmidt**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract with Dr. Robert E. Schmidt.

**B. Independent Contractor – Sandra Kreiss-Schmidt, CSN SNP**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract with Sandra Kreiss-Schmidt, CSN SNP.

**C. Bayada Home Health Care Contract for Student ID Number 10011119**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contract between Bayada Home Health Care, Inc. and the Coatesville Area School District for Student ID Number 10011119, as presented.

4. **OPERATIONS COMMITTEE** (*James Hills, Chair*)

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Policy 001 – Name and Classification – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 001, Name and Classification, with recommended change(s).
- B. **Policy 002 – Authority and Powers – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 002, Authority and Powers.
- C. **Policy 004 – Membership – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 004, Membership.
- D. **Policy 005 - Organization – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 005, Organization, with recommended change(s).
- E. **Policy 005.1 – District Solicitor – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 005.1, District Solicitor, with recommended change(s).
- F. **Policy 006 - Meetings – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 006, Meetings, with recommended change(s).
- G. **Policy 006.1 - Attendance at Meetings via Electronic Communications – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 006.1, Attendance at Meetings via Electronic Communications, with recommended addition(s).
- H. **Policy 007 – Policy Manual Access – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 007, Policy Manual Access.
- I. **Policy 011 – Board Governance Standards/Code of Conduct – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 011, Board Governance Standards/Code of Conduct.
- J. **Policy 819 Vol II 2015 – Suicide Awareness, Prevention and Response – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 819, Suicide Awareness, Prevention and Response.

## **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Dillan Duvall (*CASD Student*):  
Dillan expressed his concerns about campus security and the possibility of eliminating school district police.

## **ADDITIONAL BOARD MEMBERS' REPORTS**

Ms. Brownfield attended the Intermediate Unit's regular Board meeting on Wednesday, September 16<sup>th</sup>. Topics of discussion included the renovation of Pickering Campus, financing a \$10/million bond, and the IU's anticipated search for bids in January, 2016.

## **INFORMATION ITEMS**

Several Board Members commented on various topics including changes to the Act 93 contract, and an announcement regarding "Meet-the-Candidates" to be held Monday, October 19<sup>th</sup> at the Coatesville Public Library.

## **ADJOURNMENT**

This meeting was adjourned at 8:11 p.m. on a motion by Diane Brownfield and seconded by Laurie Knecht.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*